



MEETING MINUTES
FEBRUARY 2, 2023
6:00 PM STATE FAIR BOARD ROOM
Fair – July 15-22, 2023

Meeting was called to order at 6:04 PM by Interim Chairman Nick Ladd by remote. In addition to Ladd, those in attendance were:

Kelsey Stephens- Fair Manager- remote
Stacey Etchemendy
Mandy Jones- Secretary
Mitch Falkenberg
Guests – Rebecca Podio
Reba Talbott

- I. Minutes from last meeting Board Secretary: Mandy Jones

Minutes had been distributed by email. Mandy reviewed minutes from January. Mitch moved to approve Stacey 2nd the motion which carried.

- II. Treasurer update Treasurer: Mitch Falkenberg

- a. Current account balances
Operating Account Balance: \$ 187,753.10
Market Sale Account Balance: \$4644.62

1. Bills to approve –
- | | |
|------------------------------------|----------|
| a. Dolly's Bookkeeping and Payroll | \$157.50 |
| b. Yellowstone Consulting | \$150.00 |
| c. Kistler Tent & Awning Co | \$600.00 |

A discussion to was had to investigate the Norton charge of \$349.90 and \$ 545.00. Mitch confirmed these two amounts have not been deducted from the account. Nick will check into fraudulent charges and make a request for a new debt card from Converse County Bank if we suspect fraud. Mandy made a motion to approve 10% down to Nate Smith and Caddywhompus Band of \$225.00. Mitch made the second. Stacey made a motion to purchase a \$100.00 gift card from Frank's Fort Diablo for a thank you to Kenzie Mares and \$100.00 gift card from Ranahan's for Cory Ebert for their help with beef tagging. Stacey made a motion to approve the above bills in addition to approving and filing the treasurers report for audit. Mandy 2nd, motion carried.

- III. Fair Manager Update- provided by Kelsey Stephens, she presented a draft of Converse County Fair Board By-laws and will send to Karen. Updated the 2023 county fair schedule.
- IV. Update from 4-H Educator – None
- V. Update from 4-H/ FFA– None
- VI. Sponsorship Contractor- R Squared Consulting and production provided an update on sponsorship package. Updated Facebook and event sponsorship.

Old Business

- VII. Show Superintendents -
 - a. Needed Superintendents Small, Animal Dog, Cat, Rabbit, Poultry, pig and Static.
 - b. Superintendents met at the Town Square in Glenrock on January 25th, 2023.
- VIII. Market Sale Committee
Mitch is working with Market Sale Committee. Next meeting April 20, 2023 at the Club at 6:00 PM
- IX. Development of Committees:
 - a. Assigned Fair Board Members to Committees and Tasks
 - i. Entertainment/Food and Beverage- Nick
 - ii. Sponsorship- Stacey and R Squared
 - iii. Market Sale- Mitch
 - iv. Shows (Ran by the Superintendents)
 - v. Judges: Fair Board

Deadline for action items from Committees

New Business

- X. Add Jim Dona to Converse County Bank. Nick made a motion to add Jim Dona to Converse County Bank. Stacey 2nd.
- XI. Adjourn Meeting- The meeting was adjourned at 9:16PM. Next Meeting April 12, 2023 at 8:00PM at WSF
- XII. Executive session – None